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26 February 1951

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MEMORANDUM FOR: Assistant Director for Collection and
Dissemination
Assistant Director for Operations
Assistant Director for Research and
Reports ✓
Assistant Director for Special Operations
Assistant Director for Scientific Intelligence
Assistant Director for Policy Coordination
Assistant Director for Current Intelligence
Advisor for Management

SUBJECT: Interdepartmental Committees

1. In order to provide central information in the Agency, it would be appreciated if you would forward to this office the names of all interdepartmental committees on which your office is either chairman, member, or observer. You should also include the reference to the authority and to the document which established the committee and quotation of the relevant excerpts.
2. There should also be included the statement of the terms of reference of the committee and a brief statement of the accomplishments and your appraisal of the value of the committee. It would be appreciated if these materials would be available to my office by 9 March.

JQR
JAMES Q. REED
Acting Assistant Director,
Intelligence Coordination

*FEB 28 1951
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